

# Gospel Outreach

## Job Description

### Video Editor

**Reports to:** Video Production Director

**Summary:** The Video Editor is responsible for eliminating unnecessary shots, putting scenes in order and enhancing the footage with graphics, sounds and corrections.

**Duties and Responsibilities:**

- Creates news segments, podcasts, TV shows, etc. from raw video footage and the script.

**Essential Knowledge, Skills, and Abilities:**

- A passion for the mission of Gospel Outreach.
- Self-motivation and follow-through.
- Creative thinking and the ability to place scenes in a logical order.
- Ability to take direction and follow instructions.
- Visualization skills to imagine how a scene will look once necessary edits are complete.
- Knowledge of video editing, photo editing, and production software.
- Time management skills to complete edits and revisions in accordance with strict deadlines.

**Schedule:** Flexible